Rocklea State School

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Online Services Consent Form 2025

Introduction to the Online Services Consent Form for Rocklea State School

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third party online services used in our school and how your child's information, including personal information and works, may be recorded, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

About the online services
After evaluation, the principal has deemed specific third party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the *terms of use* and *privacy policy,* which outline how information and works will be used and under what circumstances they may be shared.

Student information
The consent collected by the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed and stored within online services (e.g., when registering accounts, only mandatory information will be disclosed).

Student works
Works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Parent information
Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Purpose of the consent

Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register accounts, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transmit information to online services in order to manage school operations and communicate with parents and students.

It should be noted that, in some instances, the school may be required or authorised by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent.

Voluntary consent provision

It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

Consent may be limited or withdrawn

You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

You may also limit your consent by providing consent for some, but not all, online services listed on the form.

Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

Duration of consent

The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

Who to contact

To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact **Deb James, Principal** using email address **admin@rockleass.eq.edu.au** or phone number **32765333**.

Privacy notice

The Department of Education is collecting the personal information on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

This form is to be completed by:

- **Parent/carer*;**
- **Student over 18 years; or**
- **Student with independent status.**

(*Note: Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.)

1. IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

a) Full name of student: _____

2. INFORMATION COVERED BY THIS CONSENT FORM

a) The consent collected by the form covers the following student personal information (identifying attributes):

- Student name (first name and/or last name)
- Sex/Gender
- Date of Birth, age, year of birth

AND the following school-based information (generally, non-identifying attributes*):

- Student school username
- Student school email
- Student ID number
- School
- Year Group
- Class
- Teacher
- Country

*In cases where registration and/or use requires a combination of school-based information (non-identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

b) If an online service records, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the *Additional consent* requirements on the form. Examples may include:

- Student assessment
- Student projects, assignment, portfolios
- Student image, video, and/or audio recording
- Sensitive information (e.g., medical, wellbeing)
- Name and/or contact details (e.g. email, mobile phone number) of student's parent

3. *APPROVED PURPOSE*

This form records your consent for the recording, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:

- For your child to register an account for the online services
- For your child to use the online services in accordance with each service's *terms of use* and *privacy policy (*including service provider use of the information in accordance with their *terms of use* and *privacy policy*)
- For the school to:
  - administer and plan for the provision of appropriate education, training and support services to students,
  - assist the school and departmental staff to manage school operations and communicate with parents and students.

4. *TIMEFRAME FOR CONSENT*

The consent granted by this form is valid until **30/01/2026.** Consent is obtained upon enrolment and renewed when students move into a new phase of learning (i.e. Years P-3, 4-6, 7-10 and 11-12).

5. *CONSENT FOR ONLINE SERVICES*

For each online service listed below, please indicate your choice to ***give consent*** or ***not give consent*** for the information outlined in Section 2 to be disclosed to the online service in accordance with the purpose outlined in Section 3, and for the timeframe specified in Section 4.

ACER Online Assessment and Reporting (OARS)

Data hosting:	Onshore
URL:	https://oars.acer.edu.au/
Purpose of use:	ACER Online Assessment and Reporting Platform (OARS) provides a suite of educational assessment and reporting tools for schools. NOTE – This assessment is based on the following School Assessments only: ACER General Ability Tests (AGAT), Abstract Reasoning Test (ART), Assessment of Languages Competence (ALC), Attitudes and Values Questionnaire (AVQ), Compass, PAT (Maths, Reading, Vocabulary, Grammar and Punctuation, Spelling, Science, Inquiry and Problem Solving), Social-Emotional Wellbeing Survey (SEW) and School Life Questionnaire (SLQ).
Terms of use:	https://oars.acer.edu.au/terms-conditions
Privacy policy:	https://www.acer.org/privacy

Please answer:

○ I give consent ○ I do not give consent

Reading Eggs

Data hosting: Offshore
URL: https://readingeggs.com.au
Purpose of use: Reading Eggs is an early childhood online literacy and numeracy education program.
Terms of use: https://readingeggs.com.au/terms
Privacy policy: https://readingeggs.com.au/privacy/
Please answer:

○ I give consent ○ I do not give consent

Class Dojo

Data hosting: Offshore
URL: https://www.classdojo.com/
Purpose of use: Class Dojo connects teachers with students and parents to build online classroom communities. Teachers can use this application for classroom tools (e.g., classroom noise monitor, timer, random student selector and group generator, and classroom directions), reward systems, student digital portfolios and to share classroom updates and student work.
Terms of use: https://www.classdojo.com/terms/
Privacy policy: https://www.classdojo.com/privacy/
Please answer:

○ I give consent ○ I do not give consent

Switch4Schools

Data hosting: Offshore
URL: https://www.switch4schools.com.au
Purpose of use: We use Switch4Schools as a part of our social and emotional learning program to support students to develop crucial life skills. Students are supported to participate in check-ins where they are able to report on their energy levels and emotional state. They then also have access to various 'switching' activities to support development of emotional regulation techniques via engaging activities. The Switch4Schools Privacy Policy explains what data is collected, stored and used by the third party online service provider. You can read the policy by following this link: https://www.switch4schools.com.au/privacy-policy
Terms of use: https://www.switch4schools.com.au
Privacy policy: https://www.switch4schools.com.au/privacy-policy
Please answer:

○ I give consent ○ I do not give consent

Mathletics

Data hosting: Offshore
URL: http://www.mathletics.com/au/
Purpose of use: Mathletics is an online learning platform that with curriculum-aligned activities for mathematics.
Terms of use: http://www.3plearning.com/terms
Privacy policy: http://www.3plearning.com/privacy
Please answer:

○ I give consent ○ I do not give consent

Prodigy Game

Data hosting: Offshore
URL: https://prodigygame.com
Purpose of use: Prodigy is a game based learning platform to engage students in maths.
Terms of use: https://www.prodigygame.com/main-en/terms-and-conditions/
Privacy policy: https://www.prodigygame.com/Privacy-Policy/
Please answer:

○ I give consent ○ I do not give consent

6. CONSENT AND AGREEMENT

School name: Rocklea State School

Form due date: 07/02/2025

Person giving consent – I am: *

◯ Parent/carer of the person identified in Section 1

◯ The person identified in Section 1 (if student is over 18 years or has independent status)

☐ I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent for the information outlined in Section 2 and any additional consent requirements outlined in Section 5 to be disclosed to the online services in accordance with the purpose outlined in Section 3 and for the timeframe specified in Section 4. *

Print name of student

Print name of consenter

Signature or mark of consenter

Date

Signature or mark of student *

Date

** Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent*

SPECIAL CIRCUMSTANCES

The section below must be completed, if the form is:

1. required to be read aloud (whether in English or in an alternative language or dialect) to the person giving consent **and/or**:
2. when the person giving consent is an independent student under the age of 18.

- ***WITNESS - for consent from an independent student or where the explanatory letter and the form were read***

I have witnessed the signature or mark of an independent student, or the accurate reading of the explanatory letter and the Online Services Consent Form was completed in accordance with the instruction of the person giving consent. The person giving consent has had the opportunity to ask questions. I confirm that the person giving consent have given consent freely and I submit the person understood the implications.

Print name of witness

Signature of witness

Date

- ***Statement by the person taking consent – when it is read***

I have accurately read aloud the explanatory letter and the Online Services Consent Form to the person giving consent, and to the best of my ability made sure that the person understands that the following will be done:

- *The identified information will be used in accordance with the Online Services Consent Form*
- *The school will cease using the information from the date that the school receives a written withdrawal of consent.*

I confirm that the person giving consent was given an opportunity to ask questions about the explanatory letter and Online Services Consent Form, and all questions asked by the person giving consent have been answered correctly and to the best of my ability. I confirm that the person giving consent has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the person giving consent.

Print name and role of person taking the consent

Signature of person taking the consent

Date